

The Heinz Endowments Grant Application - Fiscal Sponsor

About Fiscal Sponsors

Please note: There is no auto-save in this application. Please be sure to save your work periodically.

About Fiscal Sponsors

A fiscal sponsor is a public charity exempt under 501(c)(3) of the Internal Revenue Code that provides control and oversight over the activities of a non-exempt group or individual. These activities must further general charitable purposes as defined in section 501 (c)(3). Fiscal sponsors may receive grants for activities that further charitable purposes but will be carried out by organizations or individuals that are not themselves exempt public charities under section 501(c)(3).

The Heinz Endowments expects that fiscal sponsors, at a minimum, are able to:

1. Have ultimate discretion and control over the activities of the non-exempt recipient. The control must be real.
 2. Have the ability to require certain actions and accountings by the recipient and to redirect the funds if the recipient does not comply.
 3. Have the appropriate resources and expertise to oversee and control the activities of the recipient.
- Please contact your fiscal sponsor if you have questions on these points.

Fiscal Sponsor Questions

Is the organization acting as a fiscal sponsor familiar with the National Network of Fiscal Sponsors' (NNFS) guidelines for best practices?

To review the NNFS Guidelines click the following link: [NNFS Guidelines](#)

Yes I am familiar with NNFS Guidelines

How do you follow the NNFS Guidelines? (250 words)

How does your organization maintain internal control and compliance systems in order to comply with terms of grants and contracts, as well as laws, regulations, and accounting standards? (250 words)

Is there alignment between the mission of the project and the mission of your organization? (250 words)

Are the implications of the fiscal sponsorship arrangement fully understood by both parties, including legal relationships, liabilities, ownership of results, intellectual property, and tax filing responsibilities? (250 words)

Is there an existing written agreement between the project and your organization that documents the fiscal sponsorship?

The Heinz Endowments requires that fiscal sponsors upload a copy of the agreement, signed and current dated by both parties. This will be required at the end of this application.

Fiscal Sponsor Organization

Fiscal Sponsor Organization Information

Fiscal Sponsor Organization Name

Legal Name

This is your legal name that the IRS has on file, populated by the Tax ID you provided at the beginning of this form.

Also Known As

Please add any abbreviations, nicknames or acronyms, separating them by commas.

Mailing/Street Address

City State
 PA

Zip Code

Organization Main Phone

Please use the following format: (###) ###-####.

Organization Main Fax

Please use the following format: (###) ###-####.

Organization Email Address

e.g.. info@heinz.org (generic email address for the organization), if applicable

Website

Additional Organization Information

Organization Budget

What was your organization's total annual budget in the last completed fiscal year?

Number of Full Time Employees

Audit Completed Flag

Date Fiscal Year End

Please provide the fiscal year end date of the most recent audit available.

Mission

What is the mission of your organization? (250 words)

Major Successes

Please describe the history and major successes of your organization. (250 words)

(These need not relate directly to the project or work proposed in this application.)

Have you previously received funding from The Heinz Endowments?

Past Funding History (250 words)

If yes, briefly describe

Contact Information

Head of Fiscal Sponsor Organization (e.g, CEO, President or Executive Director)

Prefix First Name Middle Name Last Name

<None>

Suffix

Title

Email

Office Phone

Please use the following format: (###) ###-####.

Extension

Office Fax

Please use the following format: (###) ###-####.

Mobile Phone

Please use the following format: (###) ###-####.

Mailing/Street Address

City State

PA

Zip

Contact at Fiscal Sponsor Organization

Prefix First Name Middle Name Last Name

<None>

Suffix

Title

E-mail

Office Phone

Primary contact for this grant request.

This is the person carrying out the activities. This person is not a part of the fiscal sponsor organization.

Prefix First Name Middle Name Last Name

<None>

Suffix

Title

Email

Office Phone

Please use the following format: (###) ###-####.

Extension

Office Fax

Please use the following format: (###) ###-####.

Mobile Phone

Please use the following format: (###) ###-####.

Mailing/Street Address

City State

PA

Zip Code

Proposal

Request Information

Statement of Purpose **(this is a 255 character field which is approximately 100 words)**

In one brief sentence, detail the purpose of the grant (one-sentence summary; this is a 255 character field)

Proposal Narrative **(500 words)**

Provide an overview of the proposed work for this grant, including a description of how it will address and advance equity and your plans for implementation. Provide details about where and when activities will take place including information regarding accessibility to individuals with disabilities.

Facilities **(500 words)**

Please describe the facilities, or space, in which this proposed work will take place.

Is the organization accessible to persons with disabilities?

Leadership Team **(500 words)**

Provide qualifications for the team leading the proposed work, including how the team is connected to the community/communities of focus and reflects the demographics of the population(s) served.

Over what period of time will this funding be used?

Project Start Date

Project End Date

Project Budget

What is the total cost of the project?

Request Amount

What amount of funding are you requesting from The Heinz Endowments?

Please select the type of support you are seeking.

You may select up to four types, indicating the percentage of support for each selection. All selections must add up to 100%.

Funding Partners (100 words)

Please list any other funding partners for the work to be supported through this request.

Staff

If applicable, indicate The Heinz Endowments' staff person this should be brought to the attention of.

Goals and Measures

Goal Alignment & Past Performance

Endowments' Strategic Areas

Which of the Endowments' [Strategic Areas](#) is related to this proposal? Please select from drop-down below.

Connection to The Heinz Endowments' Goal (250 words)

How does this proposal connect to the strategy selected above?

Past Performance (250 words)

If this request is for an existing or similar project/program, please provide highlights of past performance of the project/program.

How will the level and quality of stakeholder engagement be assessed? (250 words)

Goals and Measures

Briefly describe up to four project/program goals. For each goal, please be specific about outcomes and how you will measure achievement for your desired outcomes using data-driven metrics. If applicable, please include at least one goal that addresses ways to maximize equitable opportunities and impacts. Three of the four Goals and Measures are required!

Goal 1 (250 words)

Example: A goal for the early literacy program was to increase the number of children able to read at grade level when they entered third grade.

Goal 1 Measure(s) of Success (250 words)

Example: A measure of success for the after-school program was the reduction in participants' school suspensions from 10 to 3.

Goal 2 (250 words)

Goal 2 Measure(s) of Success (250 words)

Goal 3 (250 words)

Goal 3 Measure(s) of Success (250 words)

Goal 4 (250 words)

Goal 4 Measure(s) of Success (250 words)

Demographics

Demographics Information:

Demographics via Candid allows nonprofits to share vital demographic information about their organizations in one place, on their Candid profile, where donors, researchers, funders, and other interested and impacted individuals can easily access it. We encourage you to share your demographic data by claiming and updating your [Candid Profile](#).

By completing the demographics section, you are showing a commitment to equity and helping the sector learn. We hope other funders will also rely on this data repository and eliminate the need for non-profit organizations to describe their staffs and boards in multiple places. Please refer to Candid's [Help Guide](#) for collecting demographics at your organization, and their [How to Guide](#) for assistance adding the data to your Candid profile.

Please know that this is not an application requirement. It is one of many opportunities for us to know you better and one of many data sources that helps us to assess how we collaborate with all people in the region. These data guide our understanding of the representativeness of the nonprofit landscape in relation to populations served and of patterns in our grantmaking that suggest unintended biases that need to be addressed. Thank you for your partnership.

Proposal Attachments

To upload a document, click the "Browse" button, locate the document on your computer, click "Open," then click "Upload." (Total upload size for ALL attachments combined is 75MB)

Project Budget

Project Budget

Please attach a complete project/program budget with income and expenses. Indicate expenses to be covered by this request.

Fiscal Sponsorship Agreement

Signed and Dated Fiscal Sponsor Agreement

Upload a copy of the agreement between the project owner and the fiscal sponsor. This must be signed by both parties and include a current date.

Board of Directors

Board of Directors

Most recent list of board of directors and officers.

Signed Patriot Act

Signed Patriot Act

Upload a current year, Patriot Act statement on your corporate letterhead, signed by the head of the organization. [Click here for an example.](#)

Most Recent Audit

Most Recent Audit

Your most recent audited financial statement

Additional Information / Attachments

1. Attachment

Any additional information/attachments.

2. Attachment

Any additional information/attachments.

3. Attachment

Any additional information/attachments.