

## The Heinz Endowments-Fiscal Sponsor

### About Fiscal Sponsors

**Please note: There is no auto-save in this application. Please be sure to save your work periodically.**

#### About Fiscal Sponsors

A fiscal sponsor is a public charity exempt under 501(c)(3) of the Internal Revenue Code that provides control and oversight over the activities of a non-exempt group or individual. These activities must further general charitable purposes as defined in section 501 (c)(3). Fiscal sponsors may receive grants for activities that further charitable purposes but will be carried out by organizations or individuals that are not themselves exempt public charities under section 501(c)(3).

**The Heinz Endowments expects that fiscal sponsors, at a minimum, are able to:**

1. Have ultimate discretion and control over the activities of the non-exempt recipient. The control must be real.
  2. Have the ability to require certain actions and accountings by the recipient and to redirect the funds if the recipient does not comply.
  3. Have the appropriate resources and expertise to oversee and control the activities of the recipient.
- Please contact your fiscal sponsor if you have questions on these points.

#### Fiscal Sponsor Questions

Is the organization acting as a fiscal sponsor familiar with the National Network of Fiscal Sponsors' (NNFS) guidelines for best practices?

*To review the NNFS Guidelines click the following link: [NNFS Guidelines](#)*

How do you follow the NNFS Guidelines? (100 words)

How does your organization maintain internal control and compliance systems in order to comply with terms of grants and contracts, as well as laws, regulations, and accounting standards? (100 words)

Is there alignment between the mission of the project and the mission of your organization? (100 words)

Are the implications of the fiscal sponsorship arrangement fully understood by both parties, including legal relationships, liabilities, ownership of results, intellectual property, and tax filing responsibilities? (100 words)

Is there an existing written agreement between the project and your organization that documents the fiscal sponsorship? (100 words)

*The Heinz Endowments requires that fiscal sponsors upload a copy of the agreement, signed and current dated by both parties. This will be required at the end of this application.*

## Fiscal Sponsor Organization

### Fiscal Sponsor Organization Information

Fiscal Sponsor Organization Name

Legal Name

*This is your legal name that the IRS has on file, populated by the Tax ID you provided at the beginning of this form.*

Also Known As

*Please add any abbreviations, nicknames or acronyms, separating them by commas.*

Mailing/Street Address

City      State  
            - Select One -

Zip Code

Organization Main Phone

*Please use the following format: (###) ###-####.*

Website

### Additional Organization Information

Organization Budget

*What was your organization's total annual budget in the last completed fiscal year?*

Audit Completed Flag

Date Fiscal Year End

*Please provide the fiscal year end date of the most recent audit available.*

Mission

*What is the mission of your organization? (100 words)*

## Contact Information

Head of Fiscal Sponsor Organization (e.g, CEO, President or Executive Director)

Prefix First Name

<None>

Last Name

Title

Email

Office Phone

Extension

*Please use the following format: (###) ###-####.*

Mobile Phone

*Please use the following format: (###) ###-####.*

Mailing/Street Address

City

State

- Select One -

Zip

**Contact at Fiscal Sponsor Organization**

Prefix First Name

<None>

Last Name

Title

E-mail

Office Phone

**Primary contact for this grant request.**

This is the person carrying out the activities. This person is not a part of the fiscal sponsor organization.

Prefix First Name

<None>

Last Name	
Title	
Email	
Office Phone	Extension
<i>Please use the following format: (###) ###-####.</i>	
Mobile Phone	
<i>Please use the following format: (###) ###-####.</i>	
Mailing/Street Address	
City	State
- Select One -	
Zip Code	

## Proposal

### Request Information

#### Endowments' Strategic Areas

*Which of the Endowments' [Strategic Areas](#) is related to this proposal? Please select from drop-down below.*

#### Statement of Purpose

*Identify the primary objective of the grant (one-sentence summary; **this is a 255 character field**).*

#### Proposal Narrative (500 words)

*Provide an overview of the proposed work for this grant and your plans for implementation. Address how it will advance your organization's mission/strategy.*

#### Connection to The Heinz Endowments' Goal (250 words)

*How does this proposal connect to the strategy you selected above?*

#### Major Successes (150 words)

*Share 1-2 past successes that demonstrate your organization's capacity to deliver the proposed project/program. Include details on how those successes relate to the proposed project/program.*

#### Project Start Date

Project End Date

Project Budget

*What is the total cost of the project?*

Request Amount

*What amount of funding are you requesting from The Heinz Endowments?*

Please select the type of support you are seeking.

*You may select up to four types, indicating the percentage of support for each selection. All selections must add up to 100%.*

Funding Partners (100 words)

*Please list any other funding partners and their commitments for the work to be supported through this request.*

Project Team (150 words)

*Provide a bulleted list of the team member's name, title, and what they bring to the project.*

Staff

*If known, who at The Heinz Endowments should receive this application?*

## Indicators

**Refer back to your Statement of Purpose. Identify up to four indicators that you will use to measure the success of the project/program. Please include indicators that will be a direct result of the intervention (output) and the impact that your intervention makes possible (outcome). (2 are required)**

- Output: Reach two new audience segments through 25,000+ views of 5 ad campaigns on TikTok and IG.
- Outcome: Ad campaigns deliver 150 first-time single ticket buyers.

Indicator 1 (100 words)

Indicator 2 (100 words)

Indicator 3 (100 words)

Indicator 4 (100 words)

## Demographics

**Demographic Information:**

Demographics via Candid allows nonprofits to share vital demographic information about their organizations in one place, on their Candid profile, where donors, researchers, funders, and other interested and impacted individuals can easily access it. We encourage you to share your demographic data by claiming and updating your [Candid Profile](#).

By completing the demographics section, you are showing a commitment to equity and helping the sector learn. We hope other funders will also rely on this data repository and eliminate the need for non-profit organizations to describe their staffs and boards in multiple places. Please refer to Candid's [Help Guide](#) for collecting demographics at your organization, and their [How to Guide](#) for assistance adding the data to your Candid profile.

Please know that this is not an application requirement. It is one of many opportunities for us to know you better and one of many data sources that helps us to assess how we collaborate with all people in the region. These data guide our understanding of the representativeness of the nonprofit landscape in relation to populations served and of patterns in our grantmaking that suggest unintended biases that need to be addressed. Thank you for your partnership.

### Proposal Attachments

To upload a document, click the "Browse" button, locate the document on your computer, click "Open," then click "Upload."

#### Project Budget

##### Project Budget

*Please attach a complete project/program budget with income and expenses. Indicate expenses to be covered by this request.*

#### Fiscal Sponsorship Agreement

##### Signed and Dated Fiscal Sponsor Agreement

*Upload a copy of the agreement between the project owner and the fiscal sponsor. This must be signed by both parties and include a current date.*

#### Board of Directors

##### Board of Directors

*Most recent list of board of directors and officers.*

#### Signed Patriot Act

#### Signed Patriot Act

Upload a current year, Patriot Act statement on your corporate letterhead, signed by the head of the organization. [Click here for an example..](#)

**Most Recent Audit**

**Most Recent Audit**

*Your most recent audited financial statement*

**Additional Information / Attachments**

**1. Attachment**

*Any additional information/attachments.*

**2. Attachment**

*Any additional information/attachments.*

**3. Attachment**

*Any additional information/attachments.*